



We are one of Thailand's leading educational consultancies. The firm was founded in Bangkok in 1986 and specialises in counseling clients who are seeking appropriate academic programmes overseas. We work with a select group of universities, colleges, language schools and boarding schools in the United Kingdom, Australia, New Zealand and the United States. For more information please visit our website at [www.mentor.ac](http://www.mentor.ac). Due to our company expansion, we are looking for a Counselling Manager in our Bangkok office as detailed below.

### **Counselling Manager**

Responsibilities:

- Provide advice to students and families on study abroad
- Supervision of counseling staff
- Communicate in English with overseas education institutions
- Meet realistic objectives
- Must have good follow-up skills

Qualifications:

- Thai nationality
- Bachelor's or Master's Degree with overseas Master's degree preferred
- At least 4-5 years of experience including a minimum 2 years in a management/supervisory capacity
- Effective communicator
- Service minded, people oriented with pleasant personality and positive attitude
- Excellent command of spoken and written English
- High responsibility, quick-learner and self-motivated

We offer attractive remuneration, good working environment in prime location and opportunity to develop knowledge and skills. Interested applicants are invited to send their application with full resume indicating qualifications and experience, academic transcript, expected salary and recent photo to:

**Contact Name: Khun Napa**

**E-mail: [napa@mentor.ac](mailto:napa@mentor.ac)**

**Tel : 081-361-0008**